

CA & ERP-FICO Section

1st & 8th Floor, BSNL Corporate Office
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भारत संचार निगम लिमिटेड
 (भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
 (A Govt. of India Enterprise)

No. BSNLCO-CA/25/10/2020-CA-ERP-FICO-Part(1)

Dated 06.10.2026

To
 The CGMs
 All Territorial Circles
 Bharat Sanchar Nigam Limited

Sub: Amalgamation of Bharat Broadband Nigam Limited (BBNL) in to Bharat Sanchar Nigam Limited (BSNL) – Guidelines for Migration of Balance to BSNL books in SAP-ERP – reg.

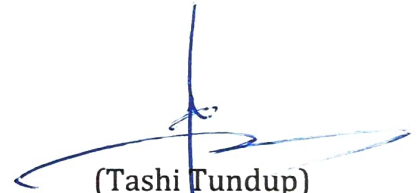
Ref: Circular CA-495 dated 28.09.2026 issued by this office.

With reference to the above cited circular, the guidelines for migration of balances of BBNL as on 30.06.2026 to BSNL books in SAP-ERP are provided below:

- New Business Areas (BA) & the corresponding Cost Centres have been created in SAP-ERP for BBNL related activities
- Roles for these BAs have also been created in SAP-ERP
- Migration of balances of BBNL as on 30.06.2026 must be carried out using the BDC Template ZFI_GL_MIGRATION and the format of the same has already been shared with the BBNL HQ team
- Tcode for uploading the transaction template is ZFI_GL_MIGRATION and the same is available in the role ZTEMP_BDC_MASTER
- The users uploading the migration template may get the relevant role(s) assigned by sending docket in PIS (Mantis) with the Basis R&A template and approval as per the usual procedure
- The users involved in the day-to-day activities of BBNL may also get the relevant role(s) assigned by sending docket in PIS (Mantis) with the Basis R&A template and approval
- Profit centres 11000-Broadband and 30000-Leased Circuits/Enterprise Business may be used depending upon the nature of transaction

- Migration of vendor normal open items (vendor invoices) must be carried out with Payment Block 'R' and Document Type 'UR' by the claim officer of the respective circle/BA so that the workflow item appears in the inbox of the claim officer
- All other line items are to be migrated with document type 'UE'
- Migration must be carried out with posting date 01.07.2026
- Check the templates before uploading and ensure to cross check the figures in each GL with the TBL
- Guidelines provided in the Migration template must be followed scrupulously
- Migration of asset balances will be carried out centrally by the FICO Core Team
- Circle MDM teams are instructed to add **withholding tax details**, wherever required, to **vendor masters after migration of transaction data**. Please ensure not to update the vendor master with withholding tax details before migrating the vendor invoice line items, to avoid deduction of tax (IT & GST TDS) at the time of uploading the BDC template

This is issued with the approval of PGM (CA | ERP-FICO).


(Tashi Tundup)
DGM (CA | ERP-FICO)

Copy to:

1. IFAs, All Territorial Circles, BSNL – For information and necessary action please.
2. All PGM (F) | Sr GM (F) | GM (F), Corporate Office – For information please.